

CITY OF BONNER SPRINGS

COMPREHENSIVE PLAN AMENDMENT

Date: _____

Project Name: _____

WHO SHOULD APPLY: The owner, applicant or developer shall submit a request to change adopted Comprehensive Plan in order to amend the Future Land Use Map.

PRE SUBMITTAL CONFERENCE: A pre-submittal meeting with the City Planner is required prior to submittal.

APPLICATION COST: The filing fee is \$200.00 + \$25.00 for the first Public Notice Sign, and \$10.00 for each additional sign. The City Planner will bill the applicant for all publishing costs associated with this request. (If submitted with a rezoning application, the Public Notice Signs will be incorporated with that action).

REVIEW AND APPROVAL: All applications shall be reviewed by the Planning Commission during the Public Hearing. Their recommendation will then be submitted to the Governing Body for final action.

SUBMITTAL REQUIREMENTS: All applicants for amendments shall provide in writing statements addressing all five (5) questions listed below that have occurred since the adoption of the Comprehensive Plan. Fourteen (14) full size copies, 11" x 17" maximum, and an electronic PDF copy of all drawings is required at time of submission. The electronic PDF copy may be emailed to the City Planner.

Name of Applicant (Print): _____ Phone: _____

Address: _____

E-mail (Required): _____

Property Owner (Print): _____ Phone: _____

Property Address: _____ Zip Code: _____

Parcel No.: _____ Quarter Section: _____ Section/Township/Range: _____

Legal Description of the Tract (May be attached): _____

Tract Acreage: _____ General Location: _____

Existing Designation: _____ Proposed Designation: _____ Existing Zoning/Use: _____

Proposed Zoning/Use: _____ Flood Zone: _____

I HEREBY CERTIFY THAT THE INFORMATION HEREIN SUBMITTED IS COMPLETE, TRUE AND ACCURATE AND THAT I/WE HAVE BEEN NOTIFIED ON THE DEVELOPMENT PROCEDURES AND GUIDELINES, INCLUDING PLATTING AND SITE PLAN REVIEWS.

SIGNATURE OF APPLICANT: _____ Date: _____

(Please type or print name of applicant): _____

SIGNATURE OF PROPERTY OWNER: _____ Date: _____

(Please type or print name of owner): _____

(By signing this application, you are hereby granting the City authority to post a public notice sign on your property)

DO NOT WRITE BELOW THIS LINE

Date Received: _____ Received By: _____

Total Fee: _____ Receipt #: _____

**FACT SHEET FOR AMENDING THE COMPREHENSIVE PLAN
FUTURE LAND USE PLAN APPLICATIONS
CITY OF BONNER SPRINGS, KANSAS**

1. All petitions shall be accompanied by a legal description of the area to be amended;
2. The property owner of record must sign the application;
3. All requests to amend the Comprehensive Plan shall be accompanied by a detailed explanation in writing addressing all five (5) Items listed as follows:
 1. What has changed since the Comprehensive Plan was adopted to warrant this request?
 2. Traffic Counts and Pattern Changes?
 3. Utility/Infrastructure Changes?
 4. Status of Floodplain/Hydrology?
 5. Changes in Surrounding Land Use?
4. Each application for amending the Future Land Use Map of the Comprehensive Plan requires publication of a legal notice in the City newspaper not less than 20 days prior to the public hearing established by the City Planner. Publication arrangements will be made by the City Planner and the applicants will be billed for all publishing costs associated with this request.

Note: For additional information, please contact the City Planner @ (913) 667-1708.