

MINUTES – 12.15.2020 – DRAFT
BONNER SPRINGS PLANNING COMMISSION MEETING

Tuesday, December 15, 2020 – Regular Meeting – 7:00 p.m.

Due to the novel Coronavirus – COVID-19, the Planning Commission held this meeting virtually utilizing GoToMeeting online meeting software.

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1. Meeting **CALLED TO ORDER** by Chair Greg Gebauer at 7:00 p.m.

2. ROLL CALL

Roll call was established within the GoToMeeting software.

Planning Commissioners Present: Larry Clark; Greg Gebauer; Lloyd Mesmer; Sherri Neff; Nick Perica; Paul Zeps

Absent: – None

Quorum Established

Staff Present: Amber Vogan, Assistant City Manager

3. CONSENT

Item #1 – Approval of Minutes of October 20, 2020 Planning Commission meeting

Item #2 – Approval of the 2021 Planning Commission Calendar

Chair Gebauer introduced the Consent Agenda with Item #1 and Item #2. Commissioners were awarded time to comment or ask questions. There were no comments or questions.

Motion to **APPROVE the Consent Agenda** was made by Mesmer and seconded by Clark.

Chair Gebauer asked for those in favor of the motion to state “aye”.

AYE – Clark, Gebauer, Mesmer, Neff, Perica, Zeps

NAY – None

MOTION PASSED 6 – 0

4. NEW BUSINESS

Item #3 – Election of the Planning Commission Secretary

Chair Gebauer introduced Item #3 and called for a staff report. Vogan stated the Bylaws call for a staff member to serve as Planning Commission Secretary, and with staff turnover the position is vacant.

Commissioner Zeps asked for clarification on whether this was an interim election until the City Planner position is filled. Vogan replied that it is an interim appointment until the position is filled,

and then the item will be brought back before the Planning Commission for the new staff member to be appointed in the position.

Chair Gebauer called for a motion.

Motion to **APPROVE nominate and elect Amber Vogan as Interim Planning Commission Secretary** was made by Zeps and seconded by Clark. With no further discussion, Chair Gebauer called for a vote

AYE – Clark, Gebauer, Mesmer, Neff, Perica, Zeps

NAY – None

MOTION PASSED 6 – 0

Item #4 – Amendment of the Planning Commission Bylaws

Chair Gebauer introduced Item #4 and called for a staff report. Vogan reviewed the amendments of the Bylaws.

Commissioner Zeps asked if the Planning Commission wanted to continue with the current schedule of third Tuesdays or revert back to fourth Tuesdays as the Bylaws had reflected prior to amendment. Commissioner Mesmer stated the reason for meeting on the third Tuesdays was to better facilitate the necessary applications through the City Council calendar with regard to the City Council's meeting schedule. Vogan agreed stating meeting on the third Tuesdays allows for the applications to be heard at the first Council Meeting the month following the Planning Commission meeting. This schedule allows for the required petition period to pass on certain applications prior to the City Council hearing the item.

Chair Gebauer called for a motion.

Motion to **APPROVE the Amendment of the Planning Commission Bylaws as presented** was made by Clark and seconded by Mesmer. With no further discussion, Chair Gebauer called for a vote

AYE – Clark, Gebauer, Mesmer, Neff, Perica, Zeps

NAY – None

MOTION PASSED 6 – 0

5. PLANNER'S REPORT

Vogan stated there has been some interest in locating a microbrewery in the City, but the current Zoning Ordinance does not discuss this use or wineries which are both becoming more popular. Staff will research nearby cities to see which zoning districts they are allowed and present information to the Commission.

6. ADJOURNMENT was at 7:21 p.m.