



City of Bonner Springs
KANSAS

Monday, March 22, 2021

P.O. Box 38, 200 East Third Street, Bonner Springs, KS 66012

WORKSHOP MEETING - 6:45 p.m.

REGULAR CITY COUNCIL MEETING - 7:30 p.m.

**MEETING WILL BE IN PERSON
IN THE COMMUNITY CENTER GYMNASIUM**

The meeting is open to the public. Online or phone observation is available but does not enable participation in the meeting.

We will follow safety precautions recommended by the Centers for Disease Control and Prevention,
the Kansas Department of Health and Environment, and local health officers. Attendees are required to wear masks and observe proper social distancing. If you are exhibiting symptoms of illness,
think you may have been exposed to illness or would prefer to listen online,
please use the instructions below.

From your computer, tablet or smartphone use this
link: <https://www.gotomeet.me/CityCouncilMeeting>

or

From your phone, dial (786)535-3211

From any device, when prompted enter the meeting Code: 209-273-597

or

From your one-touch enabled device: tel:+17865353211,,209273597#

Life is Better in Bonner Springs

Phone: 913-422-1020

Website: www.bonnersprings.org

WORKSHOP AGENDA - 6:45 P.M.

1. Fire-EMS Staffing Presentation

The Fire-EMS department will review the department's history and future based on local trends, service expectations & changes, and full-time staffing models. This review will inform staff development based on Council feedback on recommend future paths for Fire-EMS staffing.

Action NA

Recommendation NA

CITY COUNCIL MEETING - 7:30 P.M.

CITIZEN CONCERNS ABOUT ITEMS NOT ON TODAY'S AGENDA. (COPIES OF MATERIAL PRESENTED TO THE CITY COUNCIL MUST ALSO BE PROVIDED TO THE CITY CLERK.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

1. Minutes Of The March 8, 2021 City Council Meeting

Action Make a motion to approve the minutes as presented.

Recommendation NA

Documents:

[03082021 CCM MINUTES.DOCX](#)

2. Claims For City Operations

Staff enclosed the supplement claims for City Operations in the amount of \$ 21,494.29 and the regular claims in the amount of \$ 409,926.90.

Action Make a motion to approve the claims for City Operations for March 22, 2021.

Recommendation The Finance Director recommends approval.

Documents:

[SUPPLEMENT CHECK REGISTER.PDF](#)
[EXPENSE APPROVAL REPORT FOR SUPPLEMENT CHECK APPROVAL.PDF](#)

[MAIN CHECK REGISTER.PDF](#)
[EXPENSE APPROVAL REPORT FOR CHECK APPROVAL.PDF](#)

3. Claims For Public Housing Authority

Staff enclosed the Public Housing Authority regular claims in the amount of \$ 18,756.99.

Action Make a motion to approve the Public Housing Authority claims for March 22, 2021.

Recommendation The Public Housing Authority Director recommends approval.

Documents:

[PHA CHECK REGISTER.PDF](#)
[PHA EXPENSE APPROVAL REPORT.PDF](#)

4. 4th Quarter Financial Reports

The Budget Report, Investment Report, and Treasurer's Report for the 4th Quarter of 2020 are attached.

Action Make a motion to accept the 4th Quarter financial reports.

Recommendation The Finance Director recommends approval.

Documents:

[BUDGET REPORTS.PDF](#)
[INVESTMENT REPORT.PDF](#)
[TREASURERS REPORT.PDF](#)

5. 2021 Drug & Alcohol Funding Recommendations

Action Make a motion to approve funding for 2020 Substance Abuse Programs in the amount of \$40,223.

Recommendation The Drug and Alcohol Committee Recommends Approval.

Documents:

[DRUG AND ALCOHOL RECOMMENDATIONS - 2021.DOCX](#)

6. Appointments To Boards And Commissions

Board of Zoning Appeals - Reappoint Sherri Neff for a term ending August 1, 2023; Reappoint Lloyd Mesmer for a term ending August 1, 2024; Appoint Nick Perica to a new appointment ending August 1, 2023; Appoint Paul Zeps to a new appointment ending August 1, 2024

Library Board - Reappoint Hortencia Dominguez and Susan Berry for terms to expire 04/2025.

Action Make a motion to approve the appointments to boards and commissions.

Recommendation The Mayor recommends approval.

7. Massage Therapy License - Guangwen Wang

Guangwen Wang paid the application fees and submitted an application for a new Massage Therapist license to work at Back and Body Massage. The application complies with requirements. Staff does not include copies of these applications due to the personal information they contain.

Action Make a motion to approve the Massage Therapist license application.

Recommendation The City Clerk recommends approval.

8. Public Use Request - Farmers' Market

The Recreation Manager submitted a Public Use Request for the Bonner Springs Farmers' Market for use of the the parking lot at 2nd and Elm, Kelly Murphy Park and 2nd Street between Elm and the bank driveway. The request is for Saturdays from May 1st through October 30th, 2021 from 6:30 am – 1:30 pm.

Action Make a motion to approve the Public Use Request for the 2021 Farmers' Market.

Recommendation NA

Documents:

[PUBLIC USE REQUEST - FARMERS MARKET 2021.PDF](#)

9. Public Use Request - KC Showdown Promotions

KC Showdown submitted a Public Use Request for Sunday, May 23, 2021 from 9am – 5 pm for a car show with the Fuel House. The request includes closure of South Bluegrass from Front St. to W. 2nd Street. Approval will be dependent upon receiving the Certificate of Insurance and adherence to all State, County and City regulations.

Action Make a motion to approve the Public Use Request for KC Showdowns.

Recommendation NA

Documents:

[PUBLIC USE REQUEST - KC SHOWDOWN.PDF](#)
[PUBLIC USE REQUEST - KC SHOWDOWN MAP.PDF](#)

OLD BUSINESS

NEW BUSINESS

1. Downtown Asphalt Paving Project - Award Bid

The City was advised in November of 2020 that an award was granted to fund the surface improvement of the streets in the Downtown Business District. The funding will pay for 75% of the construction component with the City responsible for the remaining 25%.

City Staff opened eleven bids on March 2nd. The lowest and best apparent bid was received from JM Fahey in the total amount of \$201,017.45.

Action Make a motion to award the bid to JM Fahey in the amount not to exceed \$201,017.45 for asphalt road surface improvements in the Downtown Business District Area.

Recommendation The Public Works Director recommends approval.

Documents:

[COUNCIL MEMO DOWNTOWN OVERLAY MAR 2021.DOCX](#)
[DOC000.PDF](#)

2. Engineering For Downtown Asphalt Paving Project

Grant funding was approved for a portion of the street surfacing project in the Downtown Business District area. One of the criteria for utilizing the grant funding is the requirement for documentation and certification by a licensed engineer.

The proposed agreement with Wilson & Company, Inc. in the amount of \$10,000 will meet the requirements of the grant.

Action Make a motion to approve the proposal from Wilson & Company, Inc. in the amount of \$10,000 for engineering and project management services associated with the Downtown Overlay Project.

Recommendation The Public Works Director recommends approval.

Documents:

[COUNCIL MEMO ENGINEERING DOWNTOWN OVERLAY MAR 2021.DOCX](#)
[DOC005.PDF](#)

3. BSZO-01-21: Ordinance To Amend Zoning Ordinance

Action Make a Motion to Approve an Ordinance to Amend the Zoning Ordinance

Recommendation The Planning Commission Recommends Approval

Documents:

[CC MEMO BSZO-01-21 MICROBREWERY MICRODISTILLERY WINERY ZONING REGULATIONS.DOCX](#)
[ORD TO AMEND THE ZO APPENDICES A- B AND DEFINITIONS 2021.DOC](#)

4. Concessions Operations

Action Make a motion to accept the bid and enter into a 3-year contract with Kona Ice for the operations of concessions.

Recommendation Recreation Manager recommends approval.

Documents:

CONCESSION BID 2021 MEMO.DOCX
BID TABULATION - 2021 CONCESSIONS OPERATIONS.PDF
BONNER SPRINGS CONCESSIONS CONTRACT 2021.PDF

REPORTS

1. City Manager's Report

Action	NA
Recommendation	NA

Documents:

CITY MANAGERS UPDATE 3-19-2021.DOC
CODE ENFORCEMENT REPORT.DOCX
3.15.21 PLANNING PROJECTS.PDF
ROTARY KENTUCKY DERBY INVITE FINAL FINAL.PDF

2. City Council Items

3. Mayor's Report