City Council Minutes – Regular Meeting – Monday, November 28, 2016

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, November 28, 2016.  
**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Dani Gurley, Mike Thompson, Mark Kipp, Bob Reeves and Rodger Shannon  
**Governing Body Absent:** Councilmember Joe Peterson  
**City Staff Present:** Sean Pederson, City Manager; Amber McCullough, City Clerk; Matt Beets, Project Manager

The Mayor led the Pledge of Allegiance to the Flag of the United States of America.

**Item No. 1 - Citizen Concerns About Items Not on Today’s Agenda** – None presented.

**CONSENT AGENDA**

The Mayor read the Consent Agenda Items 2 through 5 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

**Item No. 2 – Minutes of the November 14, 2016 City Council Meeting** – Presented for approval.

**Item No. 3 – Claims for City Operations for November 28, 2016** - Presented for approval were the Supplement Claims in the amount of $92,351.43 and Regular Claims in the amount of $201,727.96.

**Item No. 4 – Public Housing Authority Claims for November 28, 2016** – Presented for approval were Regular Claims in the amount of $21,279.44.

**Item No. 5 - Massage Therapy License Renewals for Bodyworks** – Bill Miller applied and paid the fee for renewal of his 2017 Massage Therapy Business Establishment and Massage Therapist Licenses.

**CONSENT AGENDA APPROVAL**

Gurley made a Motion to Approve the Consent Agenda. Cooper seconded the motion and it carried on a vote of seven to zero.

**REGULAR MEETING AGENDA**

**Item No. 6 – Ordinance for Pay Matrix and Personnel Manual** – The City Manager presented:  
- Staff recommended the City Council approve an ordinance adopting the proposed uniform personnel manual guidelines and a performance pay plan for full-time employees.

Cooper made a Motion to Adopt an Ordinance Approving the Pay Matrix and Personnel Manual. Thompson seconded the motion and it carried on a vote of seven to zero. **Assigned Ordinance No. 2439.**

**Item No. 7 – Ordinance to Establish City Manager Salary & Contract Amendment** – The City Manager presented:  
- Staff recommended the City Council approve an ordinance establishing salary for the City Manager and three amendments to the employment contract.

Shannon made a Motion to Approve an Ordinance to Establish the City Manager’s Salary. Cooper seconded the motion and it carried on a vote of seven to zero. **Assigned Ordinance No. 2440**

Stephens made a Motion to Approve the Second Amendment to the City Manager’s Contract. Shannon seconded the motion and it carried on a vote of seven to three.

**Item No. 8 – Lion’s Park Trail Change Orders** – The Parks and Recreation Director presented:  
- Staff recommended the City Council approve two change orders for a total of $30,893.50.  
- Change Order No. 1 added 490 linear feet to phase 2 of the Lion’s Park trail at a cost of $16,747.50.  
- Change Order No. 2 added AB3 under 2,053 linear feet of the trail at a cost of $14,146.

Stephens made a Motion to Approve the Change Orders for an Additional Cost not to Exceed 30,893.50. Reeves seconded the motion and it carried on a vote of seven to zero.

**Item No. 9 – Award Bid for Roadway Network Inventory Analysis Project** – The Project Manager presented:  
- Staff recommended the City Council award the bid to Infrastructure Management Services for an amount not to exceed $42,670.  
- The contractor will evaluate approximately 71 miles of city streets to help determine the necessary funding for proper management and maintenance of city streets.

Reeves made a Motion to Award the Bid for the Roadway Network Interface Analysis Project to Infrastructure Management Services (IMS) for a Cost not to Exceed $42,670. Thompson seconded the motion and it carried on a vote of seven to zero.
Item No. 10 – Final Payment & Project Acceptance for Concrete Project – The Project Manager presented:
➢ Staff authorized work change directives for additional curb replacement on Schubert and sidewalk along Commercial Drive.
➢ Staff recommended the City Council approve the change order totaling $11,708, approve final payment and accept the concrete repair project.
➢ Work Change Directive No. 1 was for additional curb work at a cost of $2,688 on Schubert.
➢ Work Change Directive No. 2 was for additional sidewalk work at a cost of $9,020 along Commercial Drive.
Gurley made a Motion to Approve a Change Order, Accept the Concrete Repair Project and Approve Final Payment to Vintage Green Mark Construction, Inc. in the Amount of $47,988. Reeves seconded the motion and it carried on a vote of seven to zero.

Item No. 11 – Final Payment & Project Acceptance for Pavement Preservation Project – The Project Manager presented:
➢ The project included restoration paving at the cemetery and chip seal work throughout the city.
➢ Staff recommended the City Council approve the change order for several cul-de-sacs and/or large radius corners which exceeded the estimated quantities.
Thompson made a Motion to Approve a Change Order, Accept the Pavement Preservation Project and Approve a Final Payment to Harbour Construction in the Amount of $153,401.40. Cooper seconded the motion and it carried on a vote of seven to zero.

Item No. 12 – City Manager’s Report – The City Manager reported:
➢ The City budgeted a website redesign for 2017 and is asking residents to submit photos of the city to the City Clerk to showcase on the website.
➢ Candy Cane Christmas is on December 3rd. The City is working with the Ag Hall of Fame to coordinate activities on the same day.
➢ Anyone interested in volunteering for the Snow Angels program should contact Barb Bille.
➢ The new playground at Lion’s Park is up and running. The City Manager thanked staff for a job well done.
➢ The City Council will only meet once in December on December 19th.

Item No. 13 – City Council Items –
➢ Cooper asked will the sidewalk on Allcutt that was damaged by Bearcat will be repaired? Staff will look at it.
➢ Reeves reported his grandchildren enjoyed the new playground equipment.
➢ Gurley reported her teenager is thrilled the merry-go-round is there and that the new playground is Bonner Braves’ colors.
➢ Kipp attended the ribbon cutting for the new playground and thanked the Parks and Recreation department for a great job.

Item No. 14 – Mayor’s Report –
➢ Appreciated seeing the new ambulance and stated it is a good example of the benefit of the Emergency Services Sales Tax.
➢ Appreciates the website redesign.
➢ The Mayor’s Youth Advisory Council will help flip the switch at the Christmas Tree lighting this Saturday.
➢ Complimented the Parks and Recreation department on the new facilities. Appreciated the level of professionalism of the staff.
➢ Appreciates the work the City Clerk is doing to use social media to highlight city events.
➢ Asked for an update on the new sign. Staff reported a new sign is proposed for the area in front of the fire station, and staff is reviewing bids.
➢ Cooper stated the Shawnee Dispatch is available in Bonner Springs.
➢ Gurley attended the open house for Third Space, a coffee shop set to open on Oak Street in the coming months.
➢ Gurley asked about the Welcome to Bonner Springs sign from the exit ramp from Westbound I-70 to K-7 north. Staff reported we have the sign.

The meeting adjourned at 8:10 p.m. __________________________ Amber McCullough, City Clerk