

## City Council Minutes – Special Meeting – Monday, July 15, 2019

The Bonner Springs City Council met in special session at 6:02 p.m. on Monday, July 15, 2019.

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Rodger Shannon, Jordan Mackey(arrived 6:06 p.m.), Mike Thompson, Chris Wood, Dani Gurley and Tom Stephens

**Governing Body Absent:** Councilmembers Mark Kipp and Bob Reeves

**City Staff Present:** Sean Pederson, City Manager, Chris Brake, City Clerk; Amber McCullough, Assistant City Manager; Tillie LaPlante, Finance Director; Frank Abart, Public Works Director; Billy Naff, Police Chief and Jack Granath, Library Director

### BUDGET WORKSHOP AGENDA

#### Item No. 1 – 2020 Budget Session II –

- The City Manager presented an overview of the 2019 Amendments, Capital Improvement Plan Fund and Equipment Fund, Special revenue Funds, Debt Service and Enterprise Funds.

#### Capital Improvement Plan Fund and Equipment Fund:

- The City Manager reviewed the Departments' multi-year plans. The City Council will review the plans annually.

#### City Library Operating Budget:

- The Library Director reviewed the Library Operating Budget including a summary of significant changes: courier charges, building maintenance, collection, copier, Farmer's Market, benefits & payroll, programming and testing of emergency lights.

#### City Library Sales Tax (Capital) Budget:

- The Library Director reviewed the Library Capital Budget including proposed items for the 2020 Budget: Firewall, Cameras, LED retrofit lights and building stain.

#### The City Manager:

- Reviewed the Bonner Pointe TIF Increment Fund and the Bonner Springs Center Community Improvement District (CID)

#### Special Revenue Funds:

- Cemetery – Revenues decreased slightly. Removed summer labor and moved the vehicle to Public Works fund.
- Drug & Alcohol – Funded by 1/3 of Liquor Tax received. Budget is for education, prevention, detoxification and intervention.
- Emergency Services Capital – ¼ cent sales tax began in 2003. renewed in 2012, expires in 2023.
- Park Dedication – Funded by a Park Impact fee on new residential developments.
- Recreation Program – Collects fees and pays operation costs for several recreation programs.
- Risk Management – Pays non-reimbursable insurance costs.
- Senior Center – Funded partially by Wyandotte County Mill Levy.
- Sidewalk Escrow – Escrow funds collected from developers for sidewalk projects.
- Soccer – Collects fees and pays operation costs of soccer programs.
- Special Parks and Recreation – Receives revenue for the liquor drink tax.
- Streets – Collects State and County Highway taxes and transfers from other funds to pay for street improvements.
- Summer Ball – Collects fees and pays operating costs for baseball and softball programs.
- Swimming Pool- Collects fees and pays operating costs for the swimming pool. Supplemented by the General Fund.
- Tiblow Transit – Collects State transportation grant funds and trip fares to provide public transportation. Supplemented by the General Fund.
- Tourism – Revenue comes from a 4% transient guest tax at all hotels in the City. Staff recommended increasing the tax to 7%, more in line with comparable cities.
- Debt Service – Pays the City's outstanding long-term debt. Revenue sources are tied to projects and expenditures within specific funds/departments. All debt paid from the Debt Service fund is general obligation debt. Partially funded by utility and sales tax transfers and special assessment revenue.

The City Council took a break at 7:10 p.m.  
The City Council returned from break at 7:26 p.m.

**Enterprise Funds:**

- Solidwaste – Includes a \$.50 per unit per month increase for trash service from \$15.50 to \$16.00.
- Stormwater – The revenue supports system reconstruction, maintenance and pollution prevention. The budget includes a proposed change to basing monthly rates on the amount of impervious surface.
- Wastewater –Includes major capital items; Manhole replacement, backup power at lift station No.8, CIPP project and a new dump truck. Includes a \$17,000 transfer for GSC debt payment. The 2019 Budget was amended for manhole rehabilitation, lift station No. 3 replacement and increases maintenance, repair, equipment rental and plant supplies.
- Water - Includes major capital items; design engineering, vehicles, risk study, multi-phase 2” waterline replacement design. Includes a \$50,000 transfer for GSC debt payment. The 2019 Budget was amended for distribution system maintenance, supplies and water purchases.

Councilmembers discussed the potential future of the water facility.

A final 2019 Budget review will be provided in the July 22 City Council Meeting agenda in the form of the Budget Summary. The regular meeting agenda for July 22 will include an item to approve the Public Hearing Notice for the 2012 Budget and to set the Public Hearing for Monday, August 12, 2019.

The meeting adjourned at 7:26 p.m. \_\_\_\_\_ Christina Brake, City Clerk