



**City of Bonner Springs**  
KANSAS

P.O. Box 38, 200 East Third Street, Bonner Springs, KS 66012

**NO WORKSHOP MEETING**

**REGULAR CITY COUNCIL MEETING**

**7:30 p.m.**

**COMMUNITY CENTER  
HONEY BEE ROOM**

**Monday, September 9, 2019**

***Life is Better in Bonner Springs***

Phone: 913-422-1020

Website: [www.bonnerrsprings.org](http://www.bonnerrsprings.org)

**CITIZEN CONCERNS ABOUT ITEMS NOT ON TODAY'S AGENDA. (COPIES**

**OF WRITTEN MATERIAL PRESENTED TO THE CITY COUNCIL ALSO NEEDS TO BE PROVIDED TO THE CITY CLERK.)**

This item is for comments and questions from the audience about items that are not included on today's agenda.

**CONSENT AGENDA**

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

**1. Minutes Of The August 12, 2019 City Council Meeting**

Action NA  
Recommendation NA

Documents:

[CCM MINUTES 08122019.PDF](#)

**2. Claims For City Operations**

The supplement claims for City operations in the amount of \$312,455.68 and the regular claims in the amount of \$219,668.61 are enclosed.

Action Make a motion to approve the claims for City Operations for September 9, 2019.  
Recommendation The City Manager, City Clerk and Finance Director recommend approval.

Documents:

[SUPPLEMENT CHECK REGISTER.XLS](#)  
[SUPPLEMENT INVOICE APPROVAL LIST.XLS](#)  
[MAIN CHECK REGISTER.XLS](#)  
[MAIN CHECK REGISTER - DETAILED INVOICES.XLS](#)

**3. Claims For Public Housing Authority**

The supplement claims for PHA in the amount of \$24,759.58 and the regular claims in the amount of \$1,745.43 are enclosed

Action Make a motion to approve Public Housing Authority claims for September 9, 2019.  
Recommendation The City Manager and Public Housing Authority Director recommend approval.

Documents:

[PHA SUPPPLMENT CHECK REGISTER.XLS](#)  
[PHA SUPPLEMENT INVOICE APPROVAL LIST.XLS](#)  
[PHA CHECK REGISTER.XLS](#)  
[PHA INVOICE APPROVAL LIST.XLS](#)

**4. Massage Therapy Business Establishment And Therapist Licenses -**

## Renaissance Festival

James Seeley and Tianna Shelley from Helping Hands Therapeutic Massage applied for Massage Therapy Business Establishment and Massage Therapist Licenses for the Renaissance Festival. The applications comply with requirements.

We did not include copies of the applications due to the confidential information they contain.

Action	Make a motion to approve the Massage Therapy Business Establishment and Massage Therapist License for James Seeley and Tianna Shelley for the Renaissance Festival
Recommendation	The City Clerk recommends approval

## REGULAR MEETING AGENDA

The City Council will consider the following items individually.

### 1. Revised Accounting And Internal Control Policy

The policy revision updates current accounting procedures and internal controls to include payroll processing changes and the duties of the Deputy Finance Director.

Action	Make a motion to approve the Revised Accounting and Internal Control Policy.
Recommendation	The Finance Director recommends approval.

Documents:

[GB-06-01 ACCOUNTING AND INTERNAL CONTROLS - WITH TRACK CHANGES.DOC](#)

### 2. Charter Ordinance For Transient Guest Tax

This Charter Ordinance was previously presented and approved by the City Council but was not published in time to provide the required 60 days notice. The effective date of the Charter Ordinance has been updated.

Action	Make a motion to adopt Charter Ordinance No. 37 raising the Transient Guest Tax rate to 6%.
Recommendation	The Assistant City Manager and Tourism Committee recommend approval.

Documents:

[CHARTER ORD TRANSIENT TAX INCREASE 2019 - FINAL DRAFT.DOC](#)

## REPORTS

### 1. City Manager's Report

Action	NA
Recommendation	NA

Documents:

[CITY MANAGERS UPDATE 09-09-19.DOC](#)

**2. City Council Items**

**3. Mayor's Report**